

<table border="0" cellpadding="8"> <tr> <td valign="top"> <p class="MsoNormal" style="margin: 0cm 0cm 10pt;"> </p>
<p>◆</p> <p><a></p>
<p>Business Coach </p> <p> Consultant</p>
<p> Trainer</p> <p>Also see Website:</p> <p>◆</p>
<p class="MsoNormal">www.abconlinetrainingconsulting.com</p> <p class="MsoNormal">◆</p> <p>◆</p> </td> <td valign="top"> <p>Biz Doctor (Frank Miles) will encourage you and your staff to make productive & positive changes to improve your business and life. Phone or email ◆Frank now to see when he is available to discuss your needs.</p> <p> Email: frank@abconlinebooks.com </p> <p>Mobile 0413613615.</p> <p>Frank is a Business and Personal Coach, Consultant and Qualified Trainer. Over the last 30 years Frank has owned and operated various successful businesses, including Building Maintenance & Equipment Hire, Landscaping, Concreting, Painting, Professional Systems, Real Estate Sales, Rentals & Training, Body Corporate Management, Development Construction, Coaching, Consultancy, and Training.</p> <p>◆</p> <p>◆</p> <p class="MsoNormal">www.abconlinetrainingconsulting.com</p> <p class="MsoNormal">◆</p> <p>◆</p> <table border="0" cellpadding="12"> <tr> <td>
<p>Frank has a passion and desire to help people enjoy and excel in Business and Personal life. Since 1976 he has attended business management and personal self help training courses.

Frank has attained a high level of knowledge and understanding in medium sized businesses. Frank has successfully completed ◆several Business◆Diplomas with Distinctions and Credits.</p> <p>Would your organisation benefit from the skill of a Practical Coach / Consultant and Trainer</p> </td> <td></td> </tr> </table> <p><strong style="line-height: 1.3em;">Education:</p> <p>Advanced Diploma of Management</p> <p style="margin-bottom: 0.0001pt; vertical-align: baseline; background-position: initial initial; background-repeat: initial initial;">Diploma of Project management </p> <p style="margin: 0cm 0cm 0.0001pt; background-position: initial initial; background-repeat: initial initial;">Diploma of Management
 Diploma of Business Administration
 Diploma of Business
 Diploma of International Business</p> <p style="margin: 0cm 0cm 0.0001pt; background-position: initial initial; background-repeat: initial initial;">Diploma of Occupational Health & Safety </p> <p style="margin: 0cm 0cm 0.0001pt; background-position: initial initial; background-repeat: initial initial;">Certificate IV in Property Services (Real Estate) </p> <p style="margin: 0cm

0cm 0.0001pt; background-position: initial initial; background-repeat: initial initial;">Certificate IV in Occupational Health and Safety
 Certificate IV in Training♦ & Assessment
 Plan Conduct & Review a Marriage Ceremony
 Certificate IV in Assessment and Workplace Training
 Train the Trainer Certificate♦
 Real Estate Practice
 Hotel/Motel Management and Catering</p> <p><strong style="line-height: 1.3em;">Testimonials:</p> <p style="font-family: Verdana, Arial, Helvetica, sans-serif; font-size: 10px;">
Thank you Frank, you and your company have helped grow our small business to a turnover in excess of \$2.5m. This has been done in a managed manner over the last 2 years. The new systems, procedure, and management manuals have helped considerably with management of staff including conflict resolution, and the disciplines necessary with this significant business growth.</p> <p style="font-family: Verdana, Arial, Helvetica, sans-serif; font-size: 10px;">"Hi Frank the thing that has helped me the most out of training is keeping a paper trail of everything I do in a day. It has helped me to remember things I have to do. I couldn't count the amount of times it has saved me from forgetting to do jobs."</p> <p style="font-family: Verdana, Arial, Helvetica, sans-serif; font-size: 10px;">"Frank, the diary and "Daily Tasks" has helped a lot as well as setting dead lines. It helps in keeping things organised and nothing gets left to later dates. This has helped with the stress levels at work also keeping customers happy."</p> <p>♦</p> <p>♦</p> <p>♦</p> <p>♦</p> </td> <td width="200" valign="top" bgcolor="#f0f0f0"> <h4>Franks Coaching and Consulting works in these main areas of Business .</h4> Improve Profitability Customer Service Team Work Time Management Increase Sales Change Management Achieving Goals <p>Motivatiing Staff</p> <h4>How he works.</h4> <h4>Franks♦methods are a perfect mix of new ideas and sound business know-how.</h4> <h4>Languages</h4> <p style="padding-left: 30px;">Frank only presents in English.</p> <h4>Want to know more?</h4> <p style="padding-left: 30px;">Give us a call or send us an e-mail to find out exactly what he could bring to your event,
Audio & video samples will be on line shortly.</p> <p style="padding-left: 30px;">Email: frank@abconlinebooks.com </p> <p style="padding-left: 30px;">♦</p> </td> </tr> <tr> <td colspan="3" align="center" valign="middle"></td> </tr> </table>